

HOW TO HOST AN OFFICE BABY SHOWER

It's easy to host a United Way Community Baby Shower collection for your workplace or community group! Questions? Contact Eric Rinaldo, erinaldo@unitedwaychq.org for more information or resources and fliers.

STEP ONE: PLAN

- **Timeframe:** May 1 - June 11
- **Date:** Select a date to host your baby shower or choose start and end dates for an in-office collection.
- **Make it fun!** Have a potluck lunch, play a game or have prizes! Reach out to UWCHQ and request that a staff person come and speak to your group about the difference that donating makes to local families.

STEP TWO: PROMOTE

- Hang flyers around your office.
- Share your collection information in your newsletter and on social media.
- Send an all-staff email and invite your team to participate.
- Let United Way know you are hosting a collection and request we come take photos for recognition on social media.

STEP THREE: COLLECT

- Place totes in designated areas for your collection — it's always fun to wrap the totes in baby shower wrapping paper!
- Inform your attendees they will be making a true difference.
- Contact United Way for drop-off or pick-up information.



UNITED WAY
Chautauqua
County

Mark your calendar for Give Big CHQ!

Each year, all donations to United Way as part of the community fundraising day called Give Big CHQ go entirely to our annual Community Baby Shower.

Each year, Give Big CHQ marks the conclusion of our Community Baby Shower. This year it will be held on June 11. Learn more by clicking the above QR code.

